

Job Description: Teaching Assistant

Closing Date: Friday 5th July 2024

Start Date: As soon as possible following all necessary statutory checks.

Contract: Temporary for one Year. Following a successful probationary period of 3 months.

Hours: 30 hours per week. 8.30 - 3.30pm Monday to Friday. (Lunch 12-1pm, not included).

Salary type: Support Staff

Salary Details: Grade 4 (SCP 4 - 5) £23,114 - £23,500 pro rata.

Application Procedure

Please use the online form (OCC website) to apply for the post and email the completed application to shannis@chadlington.oxon.sch.uk.

If you have any questions or require further information contact Sharon Hannis, School Business Manager on 01608 676366.

About us

Address: Chadlington Church of England Primary School,
Church Road, Chadlington, Chipping Norton, Oxfordshire, OX7 3LY
Telephone: 01608 676366 Website: www.chadlington.oxon.sch.uk
Email address: office.3043@chadlington.oxon.sch.uk

Visits to the school are warmly welcomed and if you would like to visit please contact the office on 01608 676366 or email shannis@chadlington.oxon.sch.uk to make an appointment.

Job / Person Summary

Chadlington is a welcoming and vibrant school set in a peaceful village setting.

Chadlington Primary School values all members of the school community. We are looking to appoint a motivated teaching assistant to join our dedicated and happy team. The successful candidate will support teachers and work with individual children and groups during the school day and be committed to helping pupils engage fully with the school's rich curriculum, ensuring that all individuals make good progress.

We are committed to inspiring a love of learning. Our teaching assistants play a very important part in the life of the school and its involvement in the wider community. Good literacy and numeracy skills and a willingness to learn are essential. You will also possess the ability to build positive relationships with children, staff, and parents.

If you enjoy working in a fast paced and creative environment, we can offer you the support that you will need to progress. A sense of humour is appreciated!

General responsibilities

- Support teaching and learning throughout the school as directed.
- Contribute to the overall ethos, work and aims of the school as set out by the Headteacher and be aware of and support difference, ensuring equal opportunities for all.
- Develop constructive relationships and communicate effectively with colleagues, support agencies, and other stakeholders.
- Uphold the values, policies and procedures of the school.
- Be proactive in your own career and professional development.
- Complete all training and safeguarding requirements.
- Take appropriate responsibility for your health, safety and welfare, and the health and safety of pupils, visitors, and work colleagues in accordance with the requirements of legislation and adopted policies, including responsibility for raising concerns with the Headteacher or Line Manager.
- Duties and responsibilities may change, at the discretion of the Headteacher as requirements and responsibilities change.

Safer Recruitment

Oxfordshire Schools are committed to safeguarding and promoting the welfare of children and young people. They expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All users are considered confidentially and according to the nature of the role and information disclosed.